



REPUBLIC OF THE PHILIPPINES
TANAY WATER DISTRICT
I.F.P. Bldg. No. 41 F.T. Catapusan St., Tanay Rizal
OFFICE OF THE BOARD OF DIRECTORS



BOD-BR-2023-005

EXCERPTS OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF TANAY WATER DISTRICT HELD ON January 11, 2023 AT 2:00 P.M. AT THE TanWD STP CONFERENCE ROOM.

PRESENT:

Engr. Wilson R. Santos	Chairman
Atty. Maricris P. Matienzo	Vice-Chairman
Ms. Alpha T. Competente	Secretary
Ms. Elizabeth B. Vista	Member
Ms. Mary Fe Fatima A. Gonzales	Member

A RESOLUTION APPROVING THE ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2023

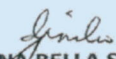
WHEREAS, the management presented to the Board a recommendation for the approval of the Tanay Water District Annual Procurement Plan (App) for the Fiscal Year 2023;

WHEREAS, after careful deliberation Dir. Competente made a motion duly seconded by Dir. Vista approving the recommendation of the management.

NOW THEREFORE, IT IS RESOLVED AS IT IS HEREBY RESOLVED, to approve the Tanay Water District Annual Procurement Plan (App) for the Fiscal Year 2023 as presented.

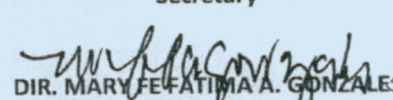
Approved: 11 JANUARY, 2023

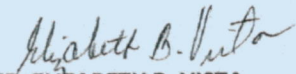
I HEREBY CERTIFY THAT the foregoing resolution is true and correct.

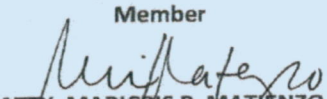

DONNA BELLA S. PEÑALVER
Minutes/Agenda Officer B

ATTESTED:

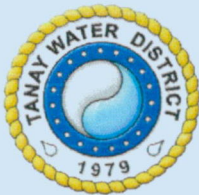

DIR. ALPHAT. COMPETENTE
Secretary


DIR. MARY FE FATIMA A. GONZALES
Member


DIR. ELIZABETH B. VISTA
Member


ATTY. MARICRIS P. MATIENZO
Vice-Chairman


ENGR. WILSON R. SANTOS
Chairman



Republic of the Philippines
TANAY WATER DISTRICT
IFP Bldg., No. 41 F.T. Catapusan St., Tanay, Rizal

OFFICE OF THE GENERAL MANAGER



LOI-2023-01-04

12 January 2023

ENGR. ARMANDO H. BONGAT
Technical Department Manager C / BAC Chairperson
This Office

Subject: **ANNUAL PROCUREMENT PLAN (APP) FOR THE FY 2023**

Dear Engr. Bongat,

This is to inform your good office that the request for approval for the Annual Procurement Plan (APP) for the FY 2023 has been discussed to the Board of Directors and approved thru **Board Resolution No. 2023-005** dated January 11, 2023.

In view of the foregoing, you are hereby instructed to proceed with the preparation of necessary documents for BAC preparation.

For your information and compliance.

Very truly yours,

MR. EMMANUEL C. CATOLOS
General Manager C

EOC/cba
01122023

cc: File



41 F. T. Catapusan St.,
Brgy. Plaza Aldea, Tanay, Rizal



Email: ogm.tanwd@gmail.com
Website: www.tanaywaterdistrict.gov.ph



Main Office: 8654-4450 / 8654-0033
Sampaloc Sub-office: 8401-4524

Tanay Water District Annual Procurement Plan for FY 2023

Code (PAP) NGAS	Code (PAP) PFRS	Procurement Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
751	5-02-03-010	Office Supplies	ADMIN	SHOPPING; NEGOTIATED PROCUREMENT - AGENCY TO AGENCY	Quarterly (ANA)				COB	1,443,780.24	1,443,780.24		
757	5-02-03-090	Fuel, Oil & Lubricants	ADMIN	NEGOTIATED PROCUREMENT, 53.14	As Need Arises (ANA)				COB	2,900,000.00	2,900,000.00		
759	5-02-03-092	Maintenance Supplies (Janitorial Supplies)	ADMIN	SHOPPING; NEGOTIATED PROCUREMENT - AGENCY TO AGENCY	Quarterly (ANA)				COB	236,588.00	236,588.00		
765	5-02-03-091	Other Supplies	ADMIN	SHOPPING; NEGOTIATED PROCUREMENT - AGENCY TO AGENCY	Quarterly (ANA)				COB	537,481.00	537,481.00		
		Semi-Expendable Furniture, Fixtures & Books Expenses	ADMIN	SHOPPING; NEGOTIATED PROCUREMENT - AGENCY TO AGENCY	Quarterly (ANA)				COB	234,300.00	234,300.00		
		Semi-Expendable Machinery and Equipment Expenses	ADMIN	SHOPPING; NEGOTIATED PROCUREMENT - AGENCY TO AGENCY	Quarterly (ANA)				COB	375,200.00	375,200.00		
766	5-02-01-010	Travelling Expenses	ADMIN	N/A	As Need Arises				COB	625,390.19	625,390.19		
767	5-02-02-010	Training & Scholarship Expenses	ADMIN	N/A	As Need Arises				COB	1,580,000.00	1,580,000.00		
768	5-02-04-010	Utility Expense-Water	ADMIN	DIRECT CONTRACTING	Monthly				COB	5,700,000.00	5,700,000.00		
769	5-02-04-020	Utility Expense-Electricity	ADMIN	DIRECT CONTRACTING	Monthly				COB	1,650,000.00	1,650,000.00		
772	5-02-05-010	Postage and Deliveries	ADMIN	NEGOTIATED PROCUREMENT-SVP	As Need Arises (ANA)				COB	24,000.00	24,000.00		
773	5-02-05-020	Telephone Expenses - Landline	ADMIN	DIRECT CONTRACTING	Monthly				COB	80,000.00	80,000.00		
774	5-02-05-020	Telephone Expenses - Mobile	ADMIN	SHOPPING	Monthly				COB	58,200.00	58,200.00		
775	5-02-05-030	Internet Expenses	ADMIN	DIRECT CONTRACTING	Monthly				COB	208,320.00	208,320.00		
776	5-02-05-040	Cable, Satellite, Telegraph and Radio Expenses	ADMIN	SHOPPING; NEGOTIATED PROCUREMENT-SVP	Monthly/ANA				COB	20,000.00	20,000.00		
777	5-02-99-020	Printing Expenses - Printing of 2024 Calendar - Printing of Tarpaulin	ADMIN	SHOPPING; NEGOTIATED PROCUREMENT-SVP	3rd Quarter of the Calendar/ANA				COB	258,000.00	258,000.00		
778	5-02-99-010	Advertising, Promotions, and Marketing Expense	ADMIN	NEGOTIATED PROCUREMENT-SVP, or N/A	As Need Arises				COB	317,000.00	317,000.00		
	5-02-99-070	Subscription Expense	ADMIN	PUBLIC BIDDING	07/03/23	08/02/23	08/23/23	09/01/23	COB	2,778,600.00	2,778,600.00		
		Online Platform	ADMIN	NEGOTIATED PROCUREMENT - SVP	1st QUARTER				COB	10,000.00	10,000.00		
		Web Hosting	ADMIN	NEGOTIATED PROCUREMENT - SVP	August				COB	10,000.00	10,000.00		
		AutoCAD Subscription	ADMIN	NEGOTIATED PROCUREMENT - SVP	1st QUARTER				COB	110,000.00	110,000.00		
779-01	5-02-15-011	Franchise Tax-Taxes,Duties,licenses	ADMIN	N/A	Monthly Requirement				COB	4,000,000.00	4,000,000.00		

779-05	5-02-15-012	Taxes,Duties,Licenses-Others	ADMIN	N/A	As Need Arises				COB	180,000.00	180,000.00		
781	5-02-15-030	Insurance Premiums	ADMIN	N/A	As Need Arises				COB	2,000,000.00	2,000,000.00		
782	5-02-99-030	Representation Expenses	ADMIN	SHOPPING; NEGOTIATED PROCUREMENT-SVP	As scheduled based on PPMP				COB	790,000.00	790,000.00		
783	5-02-06-010	Awards and Rewards (Monetary/Contingency)	ADMIN	NEGOTIATED PROCUREMENT - SVP, or N/A	3rd Quarter				COB	230,000.00	230,000.00		
785	5-02-06-030	Indemnities and Other Claims	ADMIN	N/A	As Need Arises				COB	200,000.00	200,000.00		
786	5-02-99-050	Rent/Lease Expenses - URS lot rental, water tanker rental, Service Vehicle Rental etc.	ADMIN	NEGOTIATED PROCUREMENT-SVP, or N/A	As Need Arises				COB	560,000.00	560,000.00		
787	5-02-07-010	Survey Expenses	ADMIN	NEGOTIATED PROCUREMENT - SVP	As Need Arises				COB	150,000.00	150,000.00		
788	5-02-07-020	Research, Exploration, and Development Expenses	ADMIN	NEGOTIATED PROCUREMENT - SVP	2ND QUARTER				COB	200,000.00	200,000.00		
795	5-02-10-030	Extra Ordinary and Misc. Expenses	ADMIN	NEGOTIATED PROCUREMENT - SVP	As Need Arises				COB	135,600.00	135,600.00		
796	5-02-99-060	Membership, Contribution & Dues Expenses	ADMIN	N/A	As Need Arises				COB	75,000.00	75,000.00		
841	5-02-99-080	Donations	ADMIN	N/A	As Need Arises				COB	50,000.00	50,000.00		
842	5-02-11-010	Legal Services	ADMIN	NEGOTIATED PROCUREMENT-SVP, or N/A	As Need Arises				COB	293,600.00	293,600.00		
843	5-02-11-020	Auditing Services	ADMIN	N/A	As Need Arises				COB	275,000.00	275,000.00		
845	5-02-12-994	General Services	ADMIN	N/A	Monthly Requirement				COB	50,000.00	50,000.00		
793	5-02-110-30	Consultancy Services	ADMIN	PUBLIC BIDDING	03/06/23	03/28/23	05/02/23	05/12/23	COB	2,000,000.00	2,000,000.00		
846	5-02-12-030	Security Services	ADMIN	PUBLIC BIDDING	08/19/22	09/21/22	10/17/22	10/27/22	COB	4,975,000.00	4,975,000.00		
848	5-02-11-99	Computer Data Processing Expenses	ADMIN	NEGOTIATED PROCUREMENT - SVP	As Need Arises				COB	260,000.00	260,000.00		
849	5-02-11-993	Other Professional Services	ADMIN	N/A	Monthly Requirement				COB	5,000,000.00	5,000,000.00		
849-01	5-02-11-992	SEPTAGE OPERATIONS-personnel	ADMIN	N/A					COB	819,187.20	819,187.20		
	5-02-11-992	SEPTAGE OPERATIONS	ADMIN	PUBLIC BIDDING	10/19/22	11/08/22	12/15/22	12/23/22	COB	3,960,000.00	3,960,000.00		
989	5-02-99-990	Other Maintenance and Operating Expenses	ADMIN	NEGOTIATED PROCUREMENT-SVP; SHOPPING	1st - 4th Qtr / ANA				COB	178,000.00	178,000.00		
804	5-02-13-040	R & M - Admin Bldg. & Structures	ADMIN	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	1st - 4th Qtr / ANA				COB	1,361,720.00	1,361,720.00		
807	5-02-13-991	R & M - Office Equipment	ADMIN	NEGOTIATED PROCUREMENT - SVP, EMERGENCY, SHOPPING	1st - 4th Qtr / ANA				COB	500,000.00	500,000.00		
814	5-02-13-060	R & M-Land, Transportation & Equipment	ADMIN	NEGOTIATED PROCUREMENT - SVP, EMERGENCY, SHOPPING	1st - 4th Qtr / ANA				COB	1,095,000.00	1,095,000.00		

825-05	5-02-13-050	R & M -Communication Equipment	ADMIN	NEGOTIATED PROCUREMENT - SVP, EMERGENCY SHOPPING	1st - 4th Qtr / ANA				COB	50,000.00	50,000.00		
		R & M -Tools, Shop and Garage Equipment	ADMIN	NEGOTIATED PROCUREMENT - SVP, EMERGENCY SHOPPING	1st - 4th Qtr / ANA				COB	40,000.00	40,000.00		
826	5-02-13-070	R & M-Furniture & Fixtures	ADMIN	NEGOTIATED PROCUREMENT - SVP, EMERGENCY SHOPPING	1st - 4th Qtr / ANA				COB	200,000.00	200,000.00		
792-11		Miscellaneous Expenses	Commercial	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	Quarterly (ANA)				COB	-	-		
792-06		Pumping Operation Expenses	Production	N/A	Monthly Requirement				COB	2,306,304.00	2,306,304.00		
792-07		Fuel Purchased for Pumping	Production	NEGOTIATED PROCUREMENT - SVP	1st - 4th Qtr				COB	2,600,000.00	2,600,000.00		
792-07-1		Power Purchased for Pumping	Production	DIRECT CONTRACTING	Monthly Requirement				COB	32,144,485.00	32,144,485.00		
792-08		Water Treatment Operation Expenses	Production	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	1st - 4th Qtr				COB	265,000.00	265,000.00		
792-09		Chemical, Filtering and Laboratory Supplies	Production	NEGOTIATED PROCUREMENT-SVP	Monthly Requirement				COB	92,100.00	92,100.00		
		Supply and Delivery of Sodium Hypochlorite Solutions	Production	PUBLIC BIDDING	10/05/22	10/26/22	11/18/22	11/28/22	COB	1,800,000.00	1,800,000.00		
803-04		Maintenance of Wells	Production	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	Monthly Requirement				COB	12,000.00	12,000.00		
804-02		Maintenance of Pumping Plant Structure and Improvement	Production	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	As Need Arises (ANA)				COB	108,000.00	108,000.00		
803-07		Maintenance of Pumping Plant	Production	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	1st & 3rd Quarter, As Need Arises				COB	720,000.00	720,000.00		
825-02		Maintenance of Pumping Equipment	Production	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	1st & 3rd Quarter, As Need Arises				COB	210,000.00	210,000.00		
825-03		Repair & Maintenance-Water Treatment Equipment	Production	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	As Need Arises (ANA)				COB	19,200.00	19,200.00		
803-08		Maintenance of Reservoir and Tanks	Engineering	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	Quarterly				COB	600,000.00	600,000.00		
803-09		Construction Materials (maintenance of trans & dist. Line)	Engineering	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	Quarterly				COB	1,119,600.00	1,119,600.00		
803-11		Construction Materials (Maintenance of services)	Engineering	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	Quarterly				COB	5,021,316.80	5,021,316.80		
803-12		Maintenance of Water Meters	Engineering	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	Quarterly				COB	287,526.40	287,526.40		
803-14		Maintenance of Hydrants	Engineering	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	Quarterly				COB	500,000.00	500,000.00		
803-16		Maintenance of Other Pumping Plant	Engineering	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	Quarterly				COB	20,000.00	20,000.00		
817		Maintenance of Construction Equipment	Engineering	NEGOTIATED PROCUREMENT - SVP, or SHOPPING	Quarterly				COB	450,000.00	450,000.00		
CAPITAL EXPENDITURE													
CAPEX AD 1	CAPEX AD 1	Lot Acquisition	ADMIN	RA 8974	Quarterly				COB	5,890,336.34		5,890,336.34	

CAPEX AD 2	CAPEX AD 2	Water Connections Materials and Fittings (see attached summary)							COB	-			
CAPEX AD 2.1	CAPEX AD 2.1	Brass Water Meter 15mm		PUBLIC BIDDING	2/3/2023	3/1/2023	3/24/2023	4/3/2023	COB	1,994,300.00		1,994,300.00	
CAPEX AD 2.2	CAPEX AD 2.2	Flow Meters		NEGOTIATED PROCUREMENT-SVP	Quarterly (ANA)				COB	60,962.55		60,962.55	
CAPEX AD 2.3	CAPEX AD 2.2	Brass Fittings		NEGOTIATED PROCUREMENT-SVP	Quarterly (ANA)				COB	129,505.20		129,505.20	
CAPEX AD 2.4	CAPEX AD 2.4	GI Fittings		NEGOTIATED PROCUREMENT-SVP	Quarterly (ANA)				COB	351,871.34		351,871.34	
CAPEX AD 2.5	CAPEX AD 2.5	Plastic Fittings inc. Teflon Tape		NEGOTIATED PROCUREMENT-SVP	1st Semester & 2nd Semester				COB	394,850.50		394,850.50	
CAPEX AD 2.6	CAPEX AD 2.6	PE Tubing		NEGOTIATED PROCUREMENT-SVP	1st Semester & 2nd Semester				COB	754,924.94		754,924.94	
CAPEX AD 3	CAPEX AD 3	Air-conditioning unit, Split Type 2.5 HP (Supply & Installation)		NEGOTIATED PROCUREMENT-SVP	1st QUARTER				COB	140,000.00		140,000.00	
CAPEX AD 4	CAPEX AD 4	Projector (7,000 lumens)		NEGOTIATED PROCUREMENT-SVP	1st QUARTER				COB	250,000.00		250,000.00	
COM1	COM1	MOTORCYCLE	COMMERCIAL	NEGOTIATED PROCUREMENT-SVP	1st QUARTER ✓				COB	190,000.00		190,000.00	
COM2	COM2	LAPTOP	COMMERCIAL	NEGOTIATED PROCUREMENT-SVP	1st QUARTER ✓				COB	60,000.00		60,000.00	
ENG 1-AI-1	ENG 1-AI-1	Construction of Silverland Pumping Station - Civil Works and Electromechanical	ENGINEERING	PUBLIC BIDDING and NEGOTIATED PROCUREMENT-SVP	4/10/2023	5/3/2023	5/26/2023	6/5/2023	COB	8,000,000.00		8,000,000.00	
ENG 1-AI-2	ENG 1-AI-2	Drilling of One (1) Production Well in Sampaloc Area		PUBLIC BIDDING	March to May				COB	6,000,000.00		6,000,000.00	
ENG 1-AI-3	ENG 1-AI-3	Drilling of One (1) Production Well in Sampaloc Area		PUBLIC BIDDING	April to June				COB	6,000,000.00		6,000,000.00	
ENG 1-AI-4	ENG 1-AI-4	CONSTRUCTION OF ASTERIA P.S - Civil Works and Electromechanical		PUBLIC BIDDING	May to July				COB	6,250,000.00		6,250,000.00	
		Booster PS at Pantay Rd- Electro-mechanical		NEGOTIATED PROCUREMENT-SVP	May to July				COB	800,000.00		800,000.00	
		Booster PS at Pantay Rd- Cistern including its Civil Works Component		NEGOTIATED PROCUREMENT-SVP	May to July				COB	400,000.00		400,000.00	
		Booster PS at Pantay Rd- Pumping House and Other Civil Works		NEGOTIATED PROCUREMENT-SVP	May to July				COB	800,000.00		800,000.00	
ENG 1-AII-2	ENG 1-AII-2	Construction of Temporary Distribution Line (Pipe Bridge Crossing)		NEGOTIATED PROCUREMENT-SVP/PUBLIC BIDDING					COB				
		Tanay Bridge MER (Manila East Road)		NEGOTIATED PROCUREMENT-SVP	March to October				COB	300,000.00		300,000.00	
		Balimbing Bridge (Sampaloc Road)		NEGOTIATED PROCUREMENT-SVP	March to October				COB	100,000.00		100,000.00	
		Sampaloc Bridge (Marcos HI-Way)		NEGOTIATED PROCUREMENT-SVP	March to October				COB	200,000.00		200,000.00	
		Sampaloc Bridge (JP Rizal)		NEGOTIATED PROCUREMENT-SVP	March to October				COB	100,000.00		100,000.00	
		Sampaloc Bridge (Lico Bridge)		NEGOTIATED PROCUREMENT-SVP	March to October				COB	200,000.00		200,000.00	

		Sampaloc Bridge (E. Rodriguez)		NEGOTIATED PROCUREMENT-SVP	March to October				COB	100,000.00		100,000.00	
ENG 1-AII-3	ENG 1-AII-3	CONSTRUCTION OF ASTERIA PIPELINE 150MM dia. TRA DISTRIBUTION FROM ASTERIA TO PANTAY ROAD		PUBLIC BIDDING	May to July				COB	1,100,000.00		1,100,000.00	
ENG 1-C-IV	ENG 1-C-IV	Tampering Machine/Compactor - Gas Fed Rammer		NEGOTIATED PROCUREMENT-SVP	2nd QUARTER				COB	100,000.00		100,000.00	
ENG 1-C-V	ENG 1-C-V	3in1 A3 Printer Heavy Duty		NEGOTIATED PROCUREMENT-SVP	1st QUARTER				COB	65,000.00		65,000.00	
FIN 23-01	FIN 23-01	Upgrading of Accounting Software (e- nGAS - COA software)	FINANCE	NEGOTIATED PROCUREMENT-SVP	1st QUARTER				COB	200,000.00		200,000.00	
PROD 2	PROD 2	Submersible Motor 60HP, 460V, 3Ø (SPS4, SPS5 and SPS6)	PRODUCTION	NEGOTIATED PROCUREMENT-SVP	FEBRUARY				COB	275,000.00		275,000.00	
PROD 3	PROD 3	Submersible Pump for SPS3 Suitable for 30HP, 230V, 3Phase		NEGOTIATED PROCUREMENT-SVP	JANUARY				COB	300,000.00		300,000.00	
PROD 4	PROD 4	5.5KW, 230V, 3Ø, 60HZ, (Δ/Y) Vertical Multistage Pump, 25.3 m³/h @ 49.8mH, 3526 RPM		NEGOTIATED PROCUREMENT-SVP	FEBRUARY				COB	250,000.00		250,000.00	
PROD 5	PROD 5	Diesel Engine Generator, 100KVA, 460V/230V, 3Ø, 60HZ (Silverland PS and Mapunso PS)		PUBLIC BIDDING	2/6/2023	3/2/2023	3/27/2023	4/6/2023	COB	1,800,000.00		1,800,000.00	
										140,617,249.71	97,060,498.83	43,556,750.87	

Prepared/Consolidated by:

MR. WILFREDO R. OGNILLA
BAC Secretariat Head

Checked and Reviewed by:

MS. VICKY FLORES P. CATAPUSAN
BAC Prov. Member-Administrative Div.

MR. EMMANUEL F. PENADA
BAC Prov. Member-Commercial Div.

ENGR. TEODULO C. MASTODIO
BAC Prov. Member-Production Div.

MS. MARIA EVA A. GARCIA
BAC Prov. Member-Finance Div.

ENGR. AMBROCIO R. NINONUEVO JR.
BAC Regular Member

ENGR. EDUARDO B. SOLANO
BAC Vice Chairperson

ENGR. JENNET S. LORENO
BAC Prov. Member-Engineering Div.

ENGR. RAPULLOUT. EUSTONIO
BAC Regular Member

ENGR. ARMANDO H. BONGAT
BAC Chairperson

APPROVED BY:

EMMANUEL C. CATOLOS
General Manager

BOD-BR:

Date:

2023-005
JAN 11, 2023